



DS Remote Board Meeting

15 January 2021

11:00-12:00 pm Pacific/2:00-3:00 pm Eastern

Minutes

Attendance: Debra Cashion, Janine Pollock, Lynn Ransom, E.C. Schroeder, Cherry Williams, Vanessa Wilkie, David Faulds, Lisa Fagin Davis; Lynne Grigsby was absent

I. Old Business

A. DS 2.0

Report from Emma Thomson, Project Manager

ET: Mikko Koho has started as data model developer. Ready to get started. Aiming to have prototype ready by end of the project, demo at final planning meeting. Data Assessment is nearly complete, waiting for two members. Data assessment shows that 13 institutions are dependent on DS and forms a small percentage of data. Finalizing assessment and posting by end of month. Environmental scan report near completion; once done will devote time to data model development.

DTC: can we offer crosswalking data into MARC for institutions who now only have data in DS. Work would need to be written into the new grant.

ECS: has funding to apply to DS needs; LR suggests providing bridge from planning to implementation in project management; LR and EC will continue discussion after meeting.

B. Other reports from Board members

Treasurer's report: membership invoices for 2021 have been sent; EC to follow up and report back next meeting.

II. New Business

A. Princeton Membership

DTC sent out email with request to members to make an exception vote by email to approve Princeton's request for membership prior to fall meeting. 18 (out of 23 voting members) have responded yes. DTC will send out official letters to membership and Princeton.

B. Advisory Council

LFD: important to develop consistent structure for AC including fixed terms, number of members; she would also like to define the purpose of the AC.

DTC: briefly reviewed the history of the AC, explained that it is a standing committee of the Board and not mentioned in the Bylaws; this means it can be defined and managed as the Board decides

LFD: proposes that AC serve to represent "users" who could offer expertise from the scholar community in support of project. LFD to submit proposal for recommendations to board for next meeting.

C. Board Elections Fall 2021

JP: need to prepare for elections to take place at the next Annual Meeting; all members are either up for re-election or stepping down; what should be the process for voting in new positions? DTC shared screen with relevant section (Article III) of the Bylaws, which give minimal instructions and thus leave management of elections to the Board:

Section C. Term and Election. The initial Board of Directors shall be elected by the Members at the initial meeting of the Members. Thereafter, the Members shall elect the Directors at each annual meeting of the Members, except for vacancies as provided below. Directors shall be elected to serve for a term of three (3) years and may serve two (2) successive terms.

EC: Present a full slate; JP to start working on process and will post a spreadsheet with plan; Board members expressed their intentions to leave or remain on Board on as follows:

VW: willing to stay on and move up in responsibility

LR: willing

JP: willing

DF: willing

CW: stepping down

ECS: stepping down

DTC: stepping down

Next meeting: February 19, 2-3 EST. Meeting adjourned at 2:57.