



Digital Scriptorium

## Digital Scriptorium Annual Meeting

25 September 2020

1:00-3:00 pm EDT

Remote Meeting via Zoom:

<https://slu.zoom.us/j/98755329406?pwd=OHQ5R0dhdGpSbmJtRlBqalRTbWJ0UT09>

### DS Board of Directors

Debra Cashion, President & Executive Director Janine Pollock, Vice President & Deputy Director  
Lynn Ransom, Secretary Vanessa Wilkie, Director at Large E.C. Schroeder, Treasurer Cherry  
Williams, Director at Large

Lynne Grigsby, Technology Host (ex officio) David Faulds, Director at Large Lisa  
Fagin Davis, Chair, Advisory Council (ex officio)

Attendees: 65 zoom participants total; Regrets (Board): Cherry Williams

### Minutes

(Meeting also recorded)

All documents for this meeting are accessible in this Google folder:

<https://drive.google.com/drive/u/0/folders/1QLUFFQF7Y1BYd1XpsKA6jXio1Y71Z9dk>

**CALL TO ORDER:** Debra Cashion: Welcome and Zoom logistics

DTC calls to order at 1:06. Review of meeting logistics.

### OLD BUSINESS: Reports

#### Debra Cashion: Director's report

Notes in final year that there is reason for optimism; reviews activity since 2017 incl 501C3 status, rewriting of bylaws, application of weighted fee schedule; online user survey; notes David Faulds' joining as board member in 2018. 2019 planning of technical future of DS, Beinecke meeting as planning meeting; board developed strategy for building national union catalogue; joined ISMI. Describes application process for IMLS grant; notes UPenn sponsorship; looking forward planning meeting in October.

**E.C. Schroeder: Treasurer's report**

Reviews report posted in Google drive; shows dues spreadsheet with fee schedule; explains weighted fee schedule; all DS fees used to pay for Technical Host; no questions.

**Vanessa Wilkie: Membership report**

23 voting members; 12 associates; notes that IMLS grant is good moment to grow membership; notes member info and MOU is on website; Covid19 crisis has put strain on institutions but notes value; new members Cornell and NY Academy of Medicine; notes that we are anticipating St. Louis Public Library and UCLA to join

Vote to approve new Members and Associates

Consuelo Dutschke moves to welcome NY Acad of Music; LFD seconds motion.

Motion passes. Bill Stoneman moves to welcome Cornell; ECS seconds motion.

Motion passes

**Lisa Fagin Davis: Advisory Council report**

Clarification in role and composition of AC; comprised of ms scholars, seen as voice of the user community as opposed to institutional members who serve as governance; AC will play consultancy role in visioning process of DS 2.0; hope all will attend upcoming planning meeting; notes Board has approved policy that chair of AC will serve ex officio on Board of Directors

Members of AC: Consuelo Dutschke, Barbara Shailor, Ray Clemens, Lisa Fagin Davis (Chair), James Marrow, Bill Stoneman, David Ganz

**Lynne Grigsby: Technology Host report**

Notes role as technical guru for DS; Berkeley hosted DS since 2012; present WebGenDB database is same architecture as that conceived in early 2000s--in end of life stage; DS not a good fit for new UCB digital platform, so Berkeley will not be migrating DS to new platform but have committed to maintaining DS and adding new data for one year; looking forward to DS 2.0 and being part of process.

**DS 2.0**

Lynn Ransom: IMLS grant, Steering Committee, Planning meetings (Oct. 6, 8, 13, 15; 1:00-3:00 pm EDT) Emma Thomson, Institutional Survey

LR reads report posted in google folder; ET reviews program. Reminds members/institutions to complete survey:

[https://docs.google.com/forms/d/e/1FAIpQLScTRjmKjklffvum8nGuM\\_m5JEUrljA6ccl\\_-budv1JFEKtD3Q/viewform](https://docs.google.com/forms/d/e/1FAIpQLScTRjmKjklffvum8nGuM_m5JEUrljA6ccl_-budv1JFEKtD3Q/viewform)

Register for Planning Meeting here:

<https://libcal.library.upenn.edu/calendar/kislak/digitalscriptorium>

Janine Pollock moves to accept all reports. Liz Teviotdale seconds the motion. Reports accepted.

**NEW BUSINESS: Presentations****Tamar Dougherty et al., Manuscripts at Cornell University**

Notes study of premodern manuscripts is essential to vibrant intellectual culture; curators committed to making early mss discoverable to research communities not typically represented. Created RAD (acronym for Rare and Distinctive) department of Cornell Libraries. Has brought area studies into fold to encourage diversity and widen access to collections. Tamar presents on Ethiopic scroll in Cornell's collection. Ali Houissa, Middle East and Islamic Studies Librarian / Bibliographer, presents on Middle Eastern Manuscripts; Laurent Ferri, Curator of the pre-1800 Collections, presents on pre-1800 European mss; Patrick Stevens, Curator of the Fiske Icelandic Collection (RMC); Judaica Studies Selector (Olin), presents on Icelandic mss

**Arlene Shaner, New York Academy of Medicine**

Historical Collections Librarian, Manuscripts at the New York Academy of Medicine presents on mss. Notes Consuelo Durschke's contributions with gratitude.

**UNFINISHED BUSINESS:** extra time for questions and any remaining business

DC notes future openings on board in 2021; asks people to consider nominations; Thanks all in attendance for coming to the meeting and supporting DS.

**NEXT ANNUAL MEETING:** TBD, Fall 2021

**ADJOURNMENT:** 3:00 pm